



The South Lake Champlain Fund
c/o The Vermont Community Foundation
Three Court Street, P. O. Box 30
Middlebury, VT 05753

The Mission

The South Lake Champlain Fund (SLCF) at the Vermont Community Foundation will act as a catalyst toward improving the quality of the south Lake Champlain environment through study, education, and preservation. The Fund will work to enhance the lake as a natural resource, a place for recreation, a scenic landmark, and for its beneficial impact on residents and visitors.

Guidelines

The South Lake Champlain Fund (originally organized as the South Lake Champlain Trust in 1989) was established to provide support for research and education concerning the southern portion of Lake Champlain. Advised by a committee of three members, the Fund makes annual grants to support these efforts. The Fund may also seek and accept additional gifts to its endowment in order to provide greater funding for projects.

The SLCF's primary goal is to effect positive environmental impact on the southern portion of Lake Champlain, defined as that area of Lake Champlain south of the Crown Point Bridge. Research is exceptionally important in achieving this goal, and SLCF recognizes the need to take risks and fund projects with the potential for high impact. It is also a goal of the Fund to support projects that involve experts and other people who live in the southern Lake Champlain region..

The Fund expects to give three to nine grants a year — one to three grants will range from \$5,000 to \$10,000 and the remaining grants will range from \$1,000 to \$3,000. Matching funds are encouraged, but not required.

Grants may support time, equipment, hardware and software, travel expenses, publication and/or implementation of findings, and dissemination of findings.

The Fund seeks to fund innovative projects, including those which may not be suitable for other sources of funding, and does not expect to duplicate those areas funded by free enterprise or government. All findings and results of funded projects should be made public and shared with any organizations that share concern or interest in Lake Champlain.

Five copies of the final report should be sent to the SLCF Board of Directors. A copy of projects will be placed in the public library in Shoreham, Vermont.

Decisions will be made by the directors of the South Lake Champlain Fund. Advice may be sought from, and applications may be reviewed by, specialists in the fields of application, including scientists, environmentalists, and other individuals. Any information resulting from the grant studies will be provided to the Fund and the grantees

may not claim copyright or other proprietary interest in this information, so as to prevent the Fund from publishing or otherwise disseminating the information.

Grants will be made once a year, with applications due December 3rd and notification no later than February 28 of the following calendar year. Projects must begin within 18 months after the application due date.

The South Lake Champlain Fund customarily will not fund:

- ◆ Projects duplicating lake studies in other areas
- ◆ Publications focusing primarily on the northern part of Lake Champlain
- ◆ Publications of findings funded originally by other organizations
- ◆ Basic education costs
- ◆ Any lobbying or advocacy work
- ◆ Follow through or implementation which could receive funding from another agency

The Fund will not consider applications which are postmarked later than the application deadline, which are incomplete, or which are not, in the view of the Directors, in the best interests of the future of the southern part of Lake Champlain.

Organizations must be tax-exempt under Section 501(c)(3) of the Internal Revenue Code or be a public agency or municipality in the state of Vermont. Nonprofit organizations or community groups who do not have 501(c)(3) status may apply for grant awards if another tax-exempt organization acts as a fiscal sponsor.

Organizations applying must comply with the non-discrimination laws of the state of Vermont and must not discriminate on the basis of race, religion, sex, age, national origin, disability, sexual orientation, or gender identity.



Application

The Directors of the South Lake Champlain Fund will review applications for funding once each year. Applications must conform to the guidelines established by the Fund and must be postmarked and complete by December 1. Applications may be for projects which will begin within 18 months after the application deadline.

Applications must be submitted with this form, with an original and five copies. Supplementary materials should be submitted in single copies. The application must be signed and dated.

Applicants will be notified of the Fund's decisions, in writing, no later than February 28 of the next calendar year. No decisions or progress reports can be given by phone.

Name

Address

City

State

Zip Code

Phone

Contact person (if different)

Project title: _____ Amount of Request \$ _____

- | | | |
|--|---|---|
| <input type="checkbox"/> Single year application | <input type="checkbox"/> Research | <input type="checkbox"/> Nonprofit organization |
| <input type="checkbox"/> Check if you have applied to SLCT previously. | <input type="checkbox"/> Education | <input type="checkbox"/> Other organization |
| | <input type="checkbox"/> Combination or Other | <input type="checkbox"/> Individual |

Please check:

You must include a one-page project description and project budget, plus resumes of project principals and recommendations and/or references. Relevant clippings or articles are welcome.

1. Briefly describe your project.

2. How does your project relate to south Lake Champlain and the goals of the Fund?

3. Describe the history of your organization and project

4. What are the desired outcomes of this work?

5. How will you utilize the outcomes of the project to meet the goals of the Fund?

6. Who has primary responsibility for the project?

7. What is the anticipated end date of the project? *(It is expected that most projects will be completed within 2.5 years of the application deadline.)*

8. Budget summary:

Expense:

Salaries	\$ _____	Number of people _____	Salary \$ _____
Materials	\$ _____		
Equipment	\$ _____		
Travel	\$ _____		
Fees	\$ _____	<i>Please describe, if more than 15% budget</i>	
Administrative	\$ _____		
Postage/phone	\$ _____		
Other	\$ _____	<i>Please describe, if more than 10% budget</i>	
Total	\$ _____		

Income:

Other grants	\$ _____	<i>Attach list and amounts</i>
Personal funds	\$ _____	
Contributions	\$ _____	
Stipends	\$ _____	<i>Please state source</i>
SLCF request	\$ _____	
Contracts/fees	\$ _____	
Other	\$ _____	<i>Please describe if more than 15% budget</i>
Total	\$ _____	

9. Percentage of budget for capital expense _____%
- Percentage of budget for personnel _____%
- Percentage of budget requested from Fund _____%
- Percentage of budget provided in kind _____%

Be sure to attach a complete copy of your budget, including anticipated expense and income, in addition to the brief summary above. If your project is part of a larger organization, please include a brief (one-page) summary of the organization's budget.

10. How will you evaluate your results?

What other activities might be necessary or useful following completion of the project?

12. If your request is for less than 100% of the project cost, please explain how you will raise the remaining funds:

Signature of Applicant

(Print Name)

If project is part of a larger organization, signature of organization's director is required:

Date of Application

Application must be completed and postmarked by December 1 for consideration.

Please send to:

The South Lake Champlain Fund, Inc.
c/o The Vermont Community Foundation
Three Court Street, P. O. Box 30
Middlebury, Vermont 05753